

**MONROE COUNTY COMMUNITY SCHOOL CORPORATION**  
**BOARD OF SCHOOL TRUSTEES**  
**Regular Meeting, May 20, 2008**

**MINUTES**

The Board of School Trustees of the Monroe County Community School Corporation met in a regular meeting at 7:00 p.m. on Tuesday, May 20, 2008, in the Board Room at the Administration Center, 315 E. North Drive, Bloomington.

Board members present:

Teresa Grossi	President
Jeannine Butler	Vice President
Valerie Merriam	Secretary
Sue Wanzer	Assistant Secretary
Susan Daniels	Member
Lois Sabo-Skelton	Member
Jim Muehling	Member

Also present:

James Harvey	Superintendent of Schools
Tim Thrasher	Comptroller
Peggy Chambers	Assistant Superintendent for Human Resources & Personnel
Mary Lovejoy	Assistant Superintendent for Curriculum & Instruction
Mike Scherer	Director of Extended Services
Karen Portle	Director of Information Services
Janet Tupper	Administrative Assistant
Linda Richardson	MCEA President
Brady Gillihan	Reporter, <i>The Herald-Times</i>

In addition to the above, 25 citizens signed the visitor list (which is included as a part of the official record of this meeting) and two representatives of Bloomington Community Access TV were present.

1. **CALL TO ORDER**

President of the Board, Teresa Grossi, called the meeting to order at 7:00 p.m.

2. **FACES OF EDUCATION**

Dr. Grossi explained that at every Board meeting an employee or volunteer is recognized for outstanding accomplishments. She introduced Kathy Chitwood and Diane Jackson, Food Service Supervisor and Assistant Food Service Supervisor, respectively, at Bloomington High School South. She noted that these ladies were nominated for this award by fellow BHS South food service staff member Lori Miller. She said Kathy joined MCCSC Food Services in 1996 and Diane was hired in 2000 and they head a team that serves nearly 1,800 meals to students and staff on a daily basis. Ms. Miller noted in her nomination that the compressed timeframe requires a lot of teamwork and Kathy and Diane complement each other well. She said they take pride in their work, make sure to serve well-balance meals and have adopted a teach-while-doing philosophy. Dr. Grossi said it is the Board's pleasure to recognize Kathy Chitwood and Diane Jackson as two of the school system's shining *Faces of Education*. Ms. Chitwood and Ms. Jackson accepted the award and expressed appreciation to Ms. Miller for the nomination and to the Board for this honor.

**Susan Daniels Recognized – Resigns from Board** – Dr. Grossi said the Board also wanted to recognize

Susan Daniels whose family will be moving to West Virginia and this will be her last Board meeting. She pointed out that in addition to two regular meetings per month Board members spend an average of ten hours just for Board meetings, not including other functions that they attend. On behalf of the Board and the school system, Dr. Grossi thanked Ms. Daniels for her dedication on the board and for her service to our community and to our school district.

3. **PUBLIC DIALOGUE** – There was no response to Dr. Grossi’s invitation for comments from the public.

At 7:05 p.m., the Board moved to the next item on the agenda.

4. **SCHOOL SHOWCASE: Batchelor Middle School**

Paul White, Batchelor Middle School Principal, introduced a presentation on where they are in terms of school improvement – where they are as a school and where they are going. He said the theme is making connections with students and their goal is about student learning, i.e. keeping them engaged.

Reading Comprehension – Claire Schaffer said they have a long history of attention to the needs of their students. She said they have been able to provide a schedule with dedicated reading time, 20 minutes of uninterrupted sustained reading every day. She explained that they took 15 minutes of home room and 4 minutes of passing period and added that to period 5 for these 20 minutes. She noted that the same students are with the same teacher for this time each day. Ms. Schaffer said they have been able to purchase several books and now have a classroom library for all of their classrooms.

Problem Solving – Mr. White said looking at test scores they knew that their students need to improve upper problem-solving skills. He noted that a critical job skill in the 21<sup>st</sup> century is being able to problem solve in collaborative ways and at higher level thinking. He reviewed how this rubric was used with students and shared examples of how students worked through problem solving issues. He said in the future they see establishing this in their school and then look for partnerships from the community.

Positive Behavioral Support (PBS) Lucy Papier said PBS was organized by setting school wide expectations and it reached 80% of their student body. She said tier 2 was developed for those who need more support and it happens at the classroom level where students may be enrolled for three weeks or for the entire semester. She said since they began these conversations she notices how much more patient and kind students have become. She said students who have serious behavioral problems are assisted with tier 3, which is modeled after a self-contained class. She said they will continue to serve students within each tier, noting that Batchelor people just make things work.

Student Engagement – Amy Martin shared information about an 8<sup>th</sup> grade math field trip to Indianapolis. She said they wanted to make 8<sup>th</sup> grade math special and realized they needed to make improvements in problem solving so they took ‘school on the road’ to the IMAX and museum. She explained the many ways that students used this trip as a culminating experience such as collecting, displaying and organizing data, ex. how long dolphins are able to hold their breath underwater. She invited Board members to visit Batchelor to see firsthand all the good things that are happening there.

Mr. Muehling commended that teachers for their work and mentioned that he heard that a national C-Span crew will be at Batchelor this week to recognize Jeff Rudkin and the B-TV students. He said he has three sons who attended Batchelor and he continues to be proud of the school.

Ms. Merriam said she is interested in the rubric because that is what they do in New Tech High School classes and now they are incorporating it in middle school problem solving.

Dr. Sabo-Skelton said she was delighted to hear them talk about a library center in each classroom. She believes this is a wonderful incentive for students to read interesting books.

On behalf of the Board, Dr. Grossi expressed appreciation for this informative report.

5. **FAIRVIEW RESTRUCTURING PLAN 2008**

Dr. Lovejoy said the Friends of Fairview committee met throughout the year to develop a restructuring plan that must be submitted to the Department of Education (DOE) by June 2. (A copy of that plan is included with the agenda for this meeting.) She noted that Dr. Butler has served on the committee as the Board's representative. She explained that we will receive comments and critiques from the DOE and it will be revised as needed. In response to a question, Dr. Lovejoy said the plan does not require Board action and the purpose of bringing it to the Board is for transparency to be realized. She expects to receive comments by mid-July. She said they have already begun some of the professional development with staff and that will be continued with funding from Title I.

In response to additional questions, Dr. Lovejoy said there will be other professional development opportunities such as literacy, two new reading programs, additional development on intervention, parental involvement (how to help parents become more involved), etc. Dr. Butler understood that in July the Board will have to approve a plan. Dr. Lovejoy said after talking with the DOE she learned that the plan does not require Board approval; however, she feels that the Board needs to be keenly aware of the plan although action is not necessary. She said she would share comments and critiques with the Board. Dr. Lovejoy said it is important that the Board recognize the amount of effort that has gone into this plan. She said Jaime Miller's comments deal with an additional part-time administrator, how it will be handled, and about parent involvement.

Dr. Grossi commended faculty members who are in a difficult situation and everyone is putting them under the microscope. She said they have done phenomenal work. She also expressed appreciation to Fairview Principal Karen Adams and Assistant Principal Trudy Litz, who were both present. Dr. Sabo-Skelton said meeting with the Fairview faculty was fun and informative; she would like to do that again.

6. **Superintendent's Report**

Although Mr. Harvey did not have an official report to present, he did share a letter received from Ireland Elementary School in the Jasper School Corporation which had been written to Mike Clark, Director of Transportation, because of his response to their need for help when their bus broke down on the way to a field trip in Indianapolis. He said this was the second letter received from the Jasper School Corporation.

Mr. Harvey said of the 50 schools recognized with an award of \$10,000 from Best Buy (Batchelor teacher Jeff Rudkin's B-TV program was one of the recipients) Batchelor was invited to compete for the award of a follow-up \$100,000 grant. Last week we learned that the grant written by Mr. Rudkin and Mr. Shipman was funded at \$100,000 by Best Buy for Batchelor's Media Arts initiative. Board members joined Mr. Harvey in commending Mr. Rudkin for this program and for winning the grant award.

7. **CONSENT AGENDA**

Mr. Harvey withdrew the *Challenge Course Program* contract until the BHS North principal and John Carter have an opportunity to meet with the Parks and Recreation Department. He also suggested that the five contracts related to the retirement financial plan be removed from the contracts section and considered separately after the Consent Agenda. Board members agreed to these changes by consensus.

Dr. Grossi called for a motion to approve the Consent Agenda: (a) donations, ECA expenditures and field trips; (b) Contracts as amended; (c) Personnel matters; and (d) Allowance of Claims. Dr. Butler so moved. Dr. Sabo-Skelton seconded the motion.

Mr. Harvey reviewed donations received. Mr. Scherer said we normally bring in an outside consultant when we are going to install a kitchen. He said the contract with Foodservice Solution Group is a three-year commitment and it does fall within budget. He said they do not sell any equipment and a similar contract will be coming for the Fairview project.

Ms. Chambers pointed out that thirteen teachers were being recalled from the RIF list. She shared information about each of the retirees included in the Personnel Report: Janice Foos, Donna Martindale, Janet Schell, Tom Corbin, Charlie Hawk and Clarissa Hawk. In response to a question, she said the move of a counselor from BHS South to BHS North was a voluntary transfer.

Board members voted unanimously to approve the Consent Agenda.

8. **APPROVE MCCSC 403(b) PLAN AND ACCOMPANYING CONTRACTS**

Mr. Thrasher noted that an information report was shared with the Board at the meeting on May 7 and contracts recommended were included with information presented at that time: (1) MCCSC 403(b) Plan Restatement 2008; (2) Comprehensive Financial Consultants-Advisory Services 2008; (3) Jeff Pilot, Plan Investment Advisory Services; (4) RHI Recordkeeping Agreement 2008; (5) Schwab Directed Employee Benefit Custody Agreement. He said there has been a slight change in the 403(b) plan with regard to a change in the composition of the committee. He recommended approval of the four contracts and the 403(b) Plan. Ms. Wanzer so moved. Dr. Sabo-Skelton seconded the motion.

Mr. Muehling expressed regret that he was unable to attend the meeting when this issue was presented for information. Mr. Thrasher responded to his questions regarding up front and out-of-pocket fees and noted that the fees absorbed by the school system depends on what we ask them to do. He said they are performing these functions on our behalf. He confirmed that the staff will pick up all the cost of the plan.

In response to Dr. Butler's questions, Mr. Thrasher said the only cost to the school system would be writing perhaps 20 to 25 checks per month. He said with certainty this will be less expensive than the plan currently in place. He said the cost is approximately \$655,000 per year under the current system and fees increase with every company as assets grow. He said the differential in what employees are paying now and what they will be paying is about \$500,000 per year. He noted that the committee studied it very carefully, spent a lot of time and feel this is very important. He said it is a relatively fixed fee that does not go up as plan assets grow. Mr. Thrasher said it is not a guaranteed fixed plan but there is more than one kind of risk, ex. lost opportunity to take advantage of the market. He added that there are some very secure market options and if the investment committee decides to do so there is a fixed option available.

Mr. Muehling understood that these contracts are administrative in nature and the administrative charge is for handling the paperwork of the entire school system. Mr. Thrasher said yes, charges will be charged back and if we increase the number of participants, the overall cost per participant will go down. He responded that between 401(a) and 403(b) we are at about \$45,000,000 that amount is increasing about \$3.6 million per year. He said we are large enough to take advantage of some institutional investment rates.

Mr. Thrasher confirmed Ms. Wanzer's understanding that this recommendation is from the Retirement Investment Committee, including teachers and staff, and all were comfortable with this recommendation since they developed and researched it. He said it was very much an employee driven process and they

were very committed and dedicated people. He said this committee had the highest rate of participation of any committee. He said Linda Richardson, MCEA President, noted the same thing. He said everything was done by consensus, for every decision everybody was asked to raise their hand if not in agreement and if not, more information was requested. He said all were in agreement with this recommendation. Regarding meetings to share this information with employees, Mr. Thrasher said two specific meetings were held, one sponsored by AFSCME but attended by others and another meeting at BHS North. He said the response was very positive to the point that the committee received a round of applause. He said he was proud to serve on the committee.

In response to a question about the difference in these plans, Mr. Thrasher said employees would now have independent investment advice from a person who is not selling a product. He said we will also have independent monitoring for compliance; we are the fiduciaries and have an independent entity to confirm is huge. He said the advisor will not be selling any products and that is \$48,000 we are paying. He noted that group meetings with staff will be held around the district. He reiterated that the difference in fees under this proposal versus what we have been doing in past years is tremendous. He explained that if an employee is with a particular company now s/he can leave her/his money there and some may have to if there are surrender charges, although the advantages of lower fees may offset those charges. He said the financial advisor can help make that evaluation and that advice is available to each participant. Mr. Harvey further explained that employees are entitled to two one-on-one appointments per year and one advantage is that the investment committee can decide what products are available in the portfolios; the committee will meet quarterly. Mr. Thrasher confirmed that accounts will be accessible online.

Ms. Wanzer said Board members received an e-mail where someone was differing with an opinion received from Ice Miller Donadio & Ryan on state statute. She asked for elaboration. Mary Beth Braitman, attorney for Ice Miller, said there is state statute that allows deductions for a wide range of things. She said that statute in no way dictates the plans you can provide. She said you have the ability and responsibility to establish plans you deem appropriate. She said you are good with this.

Kevin Orr, Regional Vice President for AIG Retirement, said after review of the contracts he believes the proposal they provided is better, i.e. a significant number of one-on-one meetings with employees and they are the largest provided in the nation for 403(b) plans. He said when he adds up the cost of all contracts their proposal is less expensive and there would be a lot less disruption. He said they have 60% participation in the school system and when you talk about an investment advisor for \$48,000 for 12 group meetings and 12 site visits, currently their (AIG) three advisors work this school system and spend that much time every two weeks. He said all of the funds now invested include Vanguard funds and they offer a guaranteed fund. He said currently one-third of all investments are in guaranteed fixed accounts. He said most MCCSC investors are conservative by nature and when in the guaranteed fixed fund there are no fees whatsoever. He questioned spending \$90,000 for recordkeeping; he said they offer recordkeeping because they have been working with the school system for 25 years and they want to continue that working relationship. Mr. Orr said until further independent review and analysis for products and services as well as legal analysis can be made, he respectfully requested that the Board delay action.

Linda Richardson told the Board that we have been working for years trying to get something going to a platform. She said they spent ten full six to eight hour days reviewing, discussing, studying, etc. with the highest level of participation on any committee she had served. She said they agreed throughout and if people had questions, answers were sought. She said this has been employee driven and she could not explain how much they want this. She said she was speaking on behalf of the MCEA, but she also knows the other employee groups have worked hard on this and they feel this is best for putting the maximum amount of retirement dollars in their pockets. She said they are going to work with people. She said she could not say enough about the process.

Gray Estabrook, MCEA officer and senior member of the bargaining team, told Board members they have a rare opportunity to provide money for teachers and it will not cost the school system. He said this plan would actually provide someone to give independent financial advice without selling anything. He said as far as David Hays is concerned, they are familiar with TRF and PERF retirement plan benefits and many of our employees desperately need this. Dr. Estabrook said this plan has been very carefully considered and researched; we have done everything we can to align with our employees' interest; this is their retirement and that is important to us. He said it is an honor to work on this committee and to have a superintendent who listens and understands what is going on in this area. He said we would appreciate the Board's consideration.

Virgil Franks, AFSCME steward, said although he is retired and has money invested elsewhere, he wanted the Board to know that the committee members conferred through every aspect of this process and he supports this recommendation.

Terry Daugherty, teacher and MCEA officer, reiterated that this is an employee driven process and he is excited about the plan. He said it is our money and we think we know how we would like to save it. He asked the Board to please help us out.

Dr. Butler said her questions have consistently been not about what the committee decided but what the costs were for MCCSC. She said that is our concern and we are charged with that. She said as far as she is concerned if the committee decides you want it, so be it as long as the cost does not increase for the school system and she believes the response is that is true.

Ms. Wanzer said it is our staff's money and an employee driven process and she wants to support what is important to our staff. Ms. Daniels said she is excited that our corporation had a lot of employee input; that gives her confidence in her vote to support the recommendation. Dr. Sabo-Skelton said she is a great believer in choice and when she sees a group of employees who have worked so hard on this and made a very conscious decision, she feels strongly that they be given an opportunity to exercise their choice.

Mr. Harvey confirmed that all of our employee groups were represented. He said this group steadfastly worked to do what they felt was in employees' best interests. He said it will be frustrating and confusing to some but changes in federal legislation created an opportunity to do something and to do it differently. He noted that in the long run it will empower our employees. He applauded the efforts of the committee and encouraged the Board's approval.

There were no further questions or comments. Board members voted on the recommendation to approve the MCCSC 403(b) Plan and accompanying contracts. Aye: Butler, Daniels, Grossi, Merriam, Muehling, Sabo-Skelton, Wanzer. Motion carried.

#### 9. **APPROVAL OF P.L. 221 PLANS**

Dr. Lovejoy recommended approval of P.L. 221 Plans as submitted to the Board for information and review at a work session on May 7, 2008. Ms. Merriam so moved. Ms. Wanzer seconded the motion. Following a time for Board comments and questions as well as an invitation and hearing no questions or comments from the public, Board members voted on the motion to approve P.L. 221 Plans as submitted. Aye: Butler, Daniels, Grossi, Merriam, Muehling, Sabo-Skelton, Wanzer. Motion carried.

#### 10. **TITLE I ESEA (Elementary Secondary Education Act) APPLICATION**

Dr. Lovejoy recommended that the Board approve the planning and submission of an application for Title I funds to administer a special program of instruction for at-risk students in qualifying Title I schools. Dr.

Sabo-Skelton so moved. Ms. Wanzer seconded the motion. In response to a question, Dr. Lovejoy shared a brief description of the school system's current Title I grant application and stated that the purpose of the grant is to support at-risk students in high poverty schools.

There were no questions or comments from the public. Aye: Butler, Daniels, Grossi, Merriam, Muehling, Sabo-Skelton, Wanzer. Motion carried.

#### 11. **TEXTBOOK ADOPTION RECOMMENDATION AND TEXTBOOK WAIVERS**

Dr. Lovejoy introduced Mary Beth Hannah-Hansen and Andrea Mobley who worked hard on this textbook adoption process. She reviewed the process and committee activities.

Dr. Lovejoy recommended approval of textbook adoptions as proposed by the committee for Elementary Reading/Language Arts, Middle and High School English and Middle School and High School World Languages. She further recommended approval of Textbook Waivers in developmental studies center: Making Meaning-grades 3 multi-age classrooms, grade 3 Binford Elementary School, grades 4,5, and 6; Developmental Studies Center-Becoming a Writer-grades 3 multi-age classrooms, grade 3 Binford Elementary School, grades 4, 5 and 6; Systematic Instruction in Phonemic Awareness, Phonics, and Sights Words) Program (SIPPS); and Waivers for German Level I (2040), German Level 2 (2042), German Level 3 (2044), English Grade 12 (1008). Dr. Butler so moved. Ms. Wanzer seconded the motion.

In response to Ms. Merriam's question, Dr. Lovejoy said state adoption lists go back to the companies and what they choose to publish. For example, for courses in world languages there are many more textbooks for Spanish than in Latin, Japanese or German. Ms. Merriam suggested that books on the state standards list would not meet state standards. Dr. Lovejoy agreed; she said the waivers show how seriously the committee considered the options. Ms. Merriam expressed appreciation for the time people spent reviewing books.

Ms. Hannah-Hansen said it was an easy choice for all of them. She said the technology over the last six years has changed tremendously with CDs and lots of links to websites and they had to choose even knowing that companies were going to merge. She said a strong point was how they offered differentiated instruction. She said those who piloted asked students to review them and they looked at how information was presented and what it means. She said they had seven different meetings for Language Arts, not counting meetings on their own.

There was no further discussion. Aye: Butler, Daniels, Grossi, Merriam, Muehling, Sabo-Skelton, Wanzer. Motion carried.

#### 12. **APPROVE DRUM CORPS INTERNATIONAL REQUEST FOR USE OF FACILITIES**

Mr. Scherer recommended that the board approve a request from Drum Corps International to use Binford Elementary School, Batchelor Middle School, Jackson Creek Middle School and Tri-North Middle School during competition on August 5-9, 2008. He further recommended that the charges for use of each school be set at \$500 per night with additional charges assessed for all related overtime costs and related temporary utility hook-up costs. Ms. Daniels so moved. Dr. Sabo-Skelton seconded the motion.

In response to questions, Mr. Scherer said this request is outside the provisions of the Board's policy; therefore, it is presented as a special request. He said this is a huge event that will bring 30,000 to 40,000 people to Bloomington. He said they have their own kitchens and 20-30 adults travel with them. Dr. Grossi recalled conversations with the Conventions and Visitors Bureau about three years ago and the

Board talked about supporting some of these larger groups coming to Bloomington. Mr. Scherer said these are high school and college age youngsters but the high schools were reluctant to house them because of football and camps; they need facilities with showers. He confirmed that fees will go into the General Fund.

Mr. Harvey mentioned that revisions to the current Use of School Facilities policy have been started; however, revision of the discipline policy took longer than anticipated and it was not completed. He said the administration is asking the Board for a waiver of the policy and to establish a fee for this one-time request for use of facilities. Ms. Wanzer said she thinks it is important to do these things, noting that the facilities belong to the community.

There were no further questions or comments. Board members voted on the motion to approve this waiver of use of facilities and establish fees as recommended. Aye: Butler, Daniels, Grossi, Merriam, Muehling, Sabo-Skelton, Wanzer. Motion carried.

### **13. INFORMATION, PROPOSALS OR COMMENTS FROM THE PUBLIC**

Dr. Estabrook and Ms. Richardson approached the Board. Dr. Estabrook thanked the Board and thanked Mr. Harvey for supporting the Investment Committee's recommendations. He said they are very proud of this and they appreciate all the time that employees spent on this process. He said they are proud of their plan and expect the Board will be proud of it too. Ms. Richardson said this has been years in the making and expressed thanks to Board members for their support.

### **14. COMMITTEE REPORTS AND PROPOSALS FROM BOARD MEMBERS**

Mr. Muehling commended staff and principals for development of their P.L. 221 Plans. He said a lot of work has gone into it and especially commended the outstanding staff at Lakeview.

Ms. Daniels congratulated Donna Martindale on her retirement. She said Ms. Martindale has been her daughter's teacher for the past two years and she is a caring, compassionate and tremendous teacher.

Ms. Daniels said this is a hard time for her because she really enjoyed having the opportunity to serve on this School Board. She said she is grateful to be able to learn and grow and you are all people I never would have met had I not had that opportunity. She said this corporation is on the edge of exciting things and she expects updates from people. She said she will be sad to miss being a part of that.

Ms. Wanzer said she hopes Ms. Daniels can take some of this to West Virginia. She said she knows Ms. Daniels will be an inspiration there and wished her and her family the best of luck.

Dr. Grossi announced that applications for Susan Daniels' position on the Board are available in the Superintendent's Office and on the school system's web site [www.mccsc.edu](http://www.mccsc.edu). She said applications will be received until June 13 and the Board will make a decision on her replacement by the end of June; the appointment will be effective July 1, 2008. She explained that applicants for the position must live in District 3 and the term will be for another two and one-half years. She thanked Ms. Daniels for her dedication to the Board and to the school system.

Noting this was the last Board meeting prior to the end of the school year, Dr. Grossi thanked teachers and staff for another incredible year and for their dedication and commitment to kids. She wished all an enjoyable summer.

Ms. Merriam reported that going to the Lions Club dinner for students who had accomplished much

through difficult situations is very moving. She said this year's celebration was also wonderful. She mentioned that she and other Board members have been to honors ceremonies and concerts and will attend the reception for retirees on May 21. She said it is a reminder of how many wonderful things we have going on in the school corporation. She noted that she has a senior graduating from BHS North this year and she sends her appreciation to teachers who have worked with her; she is excited about giving her daughter her diploma during the ceremony.

Dr. Butler said as she read through the P.L. 221 Plans she chose to make some notes. She noted that as she looked at the list of elementary schools and their percentage of free and reduced lunches, Fairview leads with 87% and the school with the second highest percentage is more than 30% below that. She said this is a shame of the MCCSC and we need to do something about it. She said to have Fairview at 87% and the next school at 55% is a lot of difference, while we have DOE and Title I folks telling us we have problems at Fairview.

Dr. Butler said she agrees with others in that she is proud of our staff and students; the accomplishments of students are amazing and the honors and scholarships are unbelievable. She congratulated teachers who were recalled from RIF and congratulated those who are now retiring. She said she will miss Ms. Daniels who has become a dear friend as well as a fellow Board member. She extended best wishes to her and her family.

Mr. Harvey reminded those present that on May 23<sup>rd</sup> Curry Buick will hold a drawing from names of high school students who have had perfect attendance. Someone will win a new car at 6:00 p.m. that evening.

15. **ADJOURNMENT**

There being no further business to come before the Board, Dr. Grossi declared the meeting to be adjourned at 9:15 p.m.

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Teresa Grossi, President

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Jeannine Butler, Vice President

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Valerie Merriam, Secretary

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Susan P. Wanzer, Assistant Secretary

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Susan Daniels, Member

\_\_\_\_\_  
Lois Sabo-Skelton, Member

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Jim Muehling, Member