MEMORANDUM OF UNDERSTANDING
Early College High School
Concurrent Enrollment for Academic Dual Credit

Indiana University-Bloomington (herein called the “University”/“College”) and the Monroe County Community School Corporation (herein called the “School District”) enter the following contract and for the terms of which WITNESS THE FOLLOWING:

WHEREAS the parties to this Memorandum of Understanding desire to establish an Early College High School, serving grades 9-12, and provide Concurrent Enrollment for Academic Dual Credit University/College courses for 11th and 12th grade high school students for whom a smooth transition into postsecondary education is now problematic; and

WHEREAS Early College High Schools prepare high school students for successful career and educational futures through a full integration of high school, college, and the world of work, improve academic performance and self-concept, and increase high school and college/university completion rates;

NOW THEREFORE, the parties to this Memorandum of Understanding mutually agree as follows:

1. GOVERNANCE: The Early College High School established under this agreement will be governed by the School District and subject to district, state, and federal policies and requirements. The chief administrative officer of the Early College High School will report to the School District Superintendent. An advisory committee comprising representatives of the University/College academic schools from which courses are drawn, the University/College director of the Early Experiences Program, and School District will meet periodically to evaluate instructional and programmatic activities, identify problems, issues and challenges that arise, and make recommendations regarding more effective coordination and collaboration.

2. PROVISION OF COURSES: The University/College will give credit to eligible and enrolled students upon the successful completion of courses approved and convened through IU-Bloomington’s Advanced College Project (ACP). In support of this project, IU-Bloomington and Ivy Tech-Bloomington have agreed to the following:

   a. Courses offered through IUB include only Finite Math (M118), Calculus (M211 & M212), English Composition (W131) and Literary Interpretation (L202);

   b. Courses offered through Ivy Tech-Bloomington include only the New Student Seminar (IVY 120), College Algebra (MAT 136), Trigonometry/Analytic Geometry (MAT 137), Introduction to Economics (ECN 101), and American Government and Politics (POL 101).

   c. The courses shall be equivalent to the course offered on the University/College campus.

3. COURSE COMPLIANCE: The University/College is responsible for involving full-time faculty teaching in the discipline in overseeing University/College course selection and implementation in the high schools to ensure that course goals and standards are understood, that course guidelines are followed, and that the same standards of expectation and assessment are applied in all venues where the University/College offers courses. The University/College will utilize the ACP program to monitor the quality of instruction in order to assure compliance with the
standards established by the State, the National Alliance of Concurrent Enrollment Programs (NACEP), and the University/College.

4. **INSTRUCTORS:** All instructors must meet the University's academic requirements by application and selection through the ACP program. Qualified Instructors provided by the School District will be designated as University/College adjunct faculty. The School District will pay the salary of the ACP instructors.

5. **FACILITIES:** Courses will be conducted at facilities provided by the School District.

6. **TUITION AND FEES:** The University/College will follow the State mandated tuition-waiver guidelines related to students eligible to participate in the federal Free and Reduced lunch program. Unless otherwise specified by statute, students eligible for the Free and Reduced lunch program will receive a tuition waiver for ACP courses, and students who are not eligible for the Free and Reduced lunch program but are (a) enrolled in the Early College High School and (b) certified participants in the Indiana 21st Century Scholars program will receive a tuition waiver for only those ACP courses taken through participation in the ECHS; this provision expires July 1, 2012. The School District will be responsible for determining eligibility by identifying students who meet the criteria listed above, providing the ACP program with student tuition-waiver applications, and providing to the University/College supplemental verification. Students enrolled in ACP courses but not eligible for tuition-waiver as described above will be charged ACP tuition and fees.

7. **BOOKS AND SUPPLEMENTAL MATERIALS:** University/College approved textbooks, syllabi, and course outlines, applicable to the courses when taught at the University/College campus or other instructional venues shall apply to the courses, and all students in the courses, when offered under the provisions of this agreement. All textbooks and supplemental materials required for classes, as determined by the relevant University/College faculty, will be the responsibility of the School District. University/College approved textbooks purchased by the school district may not follow the traditional six-year adoption cycle and may require more frequent replacement.

8. **ENROLLMENT:** In consultation with the School District, the University/College will establish an enrollment process for all students who are qualified and wish to enroll in academic dual credit courses offered through ACP.

9. **INSTRUCTIONAL CALENDAR:** For University/College credit courses taken for credit in the high school, the instructional calendar to be used is that of the participating School District.

10. **CONDUCT:** Early College High School students are required to adhere to University/College regulations regarding facilities and equipment usage, and University/College and School District codes of conduct, subject to appropriate action taken by the School District and University/College.

11. **SAFETY:** If any high school student, instructor, or administrator should experience an accident or sudden illness while on the premises of the University/College, the response to such incidents will be based upon operating University/College regulations, guidelines, and procedures.

12. **INDEMNIFICATION OF UNIVERSITY/COLLEGE:** To the extent authorized by law, in consideration of the performance by both parties of this agreement, each party does hereby agree to indemnify and hold harmless all agents, servants, and employees of the other party from and
against any and all claims, debts, from either (1) claimed or actual defects in premises owned or controlled by the other party and used in the performance of this agreement; or (2) any acts or omissions of the other party, its agents, servants, or employees, in the performance of this MOU controlled by the School District and used in the performance of this agreement; (2) any acts or omissions of the School District, its agents, servants, or employees in the performance of this MOU.

13. RENEWAL AND TERMINATION OF AGREEMENT: This MOU may be amended by mutual written agreement of both parties. The MOU will be in force for one (1) year following signing and is renewable based on the consent of the signatory parties. The University/College and School District reserve the right to terminate this MOU upon service of written notice to the other party 90 days prior to the date of termination. In this event, the date of termination will be the day after the end of the semester during which the 90-day period expires.

14. APPROVALS: Signed this 20th day of April, 2008.

Indiana University

Mark Benson, President

Executive Vice President

Monroe County Community School Corp.

[signature]

[name, title]