FOR ACTION: Create School Improvement Administrator Position, Set Terms and Conditions and Authorize Posting and Filling Position

Recommendation

It is recommended that the Board create the position of School Improvement Administrator, set terms and conditions of employment as noted below and authorize posting and filling the position.

School Improvement Administrator
Effective Date: July 28, 2008
Terms of Employment: 215 days/contractual year (.5 FTE)
Salary: Determined by the Administrators Agreement

Background Information

Board Policy 3111 – Creating A Position – states that the “School Board recognizes the need to establish positions which, when filled by competent, qualified professional staff members, will assist the Corporation in achieving the education goals set by the Board.” This policy further states that the “Board reserves the right to create new positions and provide each with a job description clearly descriptive of the duties for which the position was created and provide each with a title that conforms with the appropriate certification insofar as possible; specify the number of persons to be employed with each job category; and set the initial salary for a new position not currently covered by a valid salary schedule.” “The Board shall, upon the advice of the Superintendent, consider the advisability of creating a new position or of increasing the number of professional staff members in an existing position.” Board Policy 3120 – Employment of Professional Staff – is attached for additional information.

The Fairview Restructuring Committee or Friends of Fairview met from August 2007 through June 2008 to develop a restructuring plan. This is a requirement and a result of Fairview not making AYP (average yearly progress) under NCLB (No Child Left Behind). The restructuring of the school’s governance is one of the options open to us and the one that has been selected. The revised plan that has been submitted to the IDOE (Indiana Department of Education) provides for a .5 FTE central office administrator. The School Improvement Administrator will work directly with the Assistant Superintendent for Curriculum and Instruction as outlined in the draft job description included in the plan submitted to IDOE.