DOE Grant to Reduce Underage Drinking Evaluation
Year 1 Letter of Agreement between
THE INDIANA PREVENTION RESOURCE CENTER (IPRC) and MCCSC

To assist the Monroe County Community School Corporation (MCCSC), the Indiana Prevention Resource Center (IPRC) proposes the establishment of a formal contract with MCCSC. The primary objective of the partnership is to provide MCCSC and its Department of Education’s Reduce Alcohol Abuse grantees with program evaluation to assess the impact of multi-tiered approach of implementing evidence-based alcohol abuse prevention programs in secondary schools in Monroe County.

This contract outlines the principal components of the work to be completed by the IPRC and the fixed costs associated with the tasks and deliverables for the July 1, 2008 – June 30, 2009 period.

IPRC agrees to provide the following evaluation services during the grant period of July 1, 2008 through June 30, 2009:

- Design (1) a participant pre/post survey for administration to approximately 1,600 Monroe County students and (2) a parent survey for administration to approximately 400 parents of Monroe County students.

- Obtain, manage and report data from the following sources: Government Performance Results Act (GPRA) measures, IPRC Indiana Survey, parent and participant surveys, as well as academic performance, attendance, and graduation rates.

- Onsite consultations with the evaluation team on a quarterly basis. Monthly telephone consultations with Program Director.

- Provide required data to the U.S. Department of Education by May 1, 2009 and submit any necessary addenda. Provide a detailed written report of final process and outcomes evaluation findings to MCCSC by June 30, 2009.

- Attend the national conference and regional grant meeting.

MCCSC agrees to participate in the evaluation as follows:

- Provide a copy of the grant application and access to all documents related to the grant during the project period.

- Collect all data and provide to the evaluator.

- Reimburse air travel, hotel accommodations and ground transportation expenses related to the national conference and regional grant meeting.

- Pay IPRC $11,841 for the evaluation services in quarterly installments beginning September 30, 2008. Additional services beyond those described above may be available from the IPRC, and would require a separate letter of agreement and additional fee.
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IPRC Budget to Conduct Evaluation for MCCSC Grant to Reduce Alcohol Abuse
Contract Period July 1, 2008 through June 30, 2009 (YEAR 1)

<table>
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<tr>
<th>Evaluator</th>
<th>Base</th>
<th>.10 FTE</th>
<th>Fringe (.3435)</th>
<th>Total</th>
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<tr>
<td></td>
<td>$56,788</td>
<td>$5,679</td>
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<td>Other (e.g. scanning surveys)</td>
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<td><strong>SUBTOTAL</strong></td>
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<td><strong>INDIRECT RATE (33.5 %)</strong></td>
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<td><strong>GRAND TOTAL</strong></td>
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<td><strong>$11,841</strong></td>
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</tbody>
</table>

*Indirects* cover administrative costs, rent, utilities, telephone, local mileage, support staff, etc.

*Note.* Costs to travel to required national and regional Technical Assistance Conferences are not included.

If this contract is acceptable to MCCSC and IPRC then Indiana University (IU) will begin processing the contract through IU’s Sponsored Research Services Office for execution.

________________________________________ Date:_________________
Ruth Gassman, Ph.D.
*Executive Director of the Indiana Prevention Resource Center*
*Applied Health Science, Indiana University*

________________________________________ Date:_________________
Jennifer Staab
*Healthy Schools Coordinator*
*Monroe County Community School Corporation*

________________________________________ Date:_________________
Theresa Grossi
*President of the Monroe County Community School Corporation Board of Trustees*

After signing, please send immediately to the Attention of Mr. Rick Morron, Indiana University Box 1847, Bloomington IN 47402. Thank you.