MONROE COUNTY COMMUNITY SCHOOL CORPORATION

FOOD SERVICE DEPARTMENT

This will serve as an agreement between St. Charles School and the Monroe County Community School Corporation (MCCSC) Food Service Department for the 2008-2009 school year.

1. The cost of a lunch meal for grades 1-6 will be $2.25. Grades 7-8 lunch will be $2.50. The cost of an adult lunch will be $2.75. A la carte milk will be $0.45 per half pint for children and adults.

2. The meals prepared for St. Charles will meet the nutritional guidelines and meal patterns set forth by the National School Lunch Program. When averaged over a school week, lunches must provide 1/3 of the RDA’s for calories, fat, protein, calcium, iron, Vitamin A and Vitamin C for each age group. Total fat not exceed 30%. Saturated fat to be less than 10%.

3. The MCCSC Food Service Department will provide lunches in bulk, served in insulated containers to St. Charles.

4. St Charles will provide their students lunch menus. Menus may be subject to change due to availability for food products.

5. The MCCSC Food Service Department will provide milk to St Charles.

6. St. Charles will arrange for necessary employee(s) to serve meals and clean up after lunch. Pans and insulated containers are to be cleaned before returning them to the MCCSC kitchen.

7. MCCSC will provide the transportation of meals to and from MCCSC kitchen to St. Charles.

8. St. Charles will call in the lunch count daily by 9:00 am to the Food Service Supervisor at the MCCSC kitchen.

9. MCCSC will provide Free and Reduced Prices Meal Application for all students to be passed out the first day of school. (The completed applications will be sent to the MCCSC Food Service Office for approval.) MCCSC will be responsible for sending notification letter to the parents.

10. St. Charles will count the number of free, reduced price and paid reimbursable meals served to eligible children at the point of service. St. Charles will provide this daily count to the MCCSC kitchen. Enrollment totals must be provided to MCCSC Food Services Office monthly.

11. St. Charles will retain on file for three (3) years all documents supporting claims for free, reduced and full price meals served.

12. St. Charles will establish an accurate system for collecting lunch and milk monies. This system must comply with State Board of Accounting procedures. At the end of each month, the MCCSC Food Service Department will invoice St. Charles for the total number of meals and milk served to students and adults.

13. MCCSC Food Service Department will provide St. Charles with a written ten (10) day notice of any change in the cost of the meals or milk.
14. A thirty (30) day notice will be given to the other should either party wish to terminate services.
15. Meals will be provided to St. Charles on all days that school is in session in the MCCSC. If school is in session at St. Charles on dates when school is closed in the MCCSC, St. Charles will be responsible for making their own lunch arrangements.
16. The MCCSC kitchen will be notified in writing one (1) week in advance if St. Charles is not need meals on a particular day. If notice is not given, St. Charles will be billed for the average number of lunches and milk normally served. The rate will be the full paid price.

The following representatives agree to the terms of this contract.

[Signatures and titles]

[Signature] [Signature] [Signature]
St. Charles MCCSC Food Service MCCSC School Board

[Date] [Date] [Date]
7/29/08 7/29/08 7/29/08