

MONROE COUNTY COMMUNITY SCHOOL CORPORATION
BOARD OF SCHOOL TRUSTEES
Regular Meeting, May 5, 2009

FOR ACTION: Create Title I Summer Program Coordinator, Set Terms and Conditions and Authorize Posting and Filling Position

Recommendation

It is recommended that the Board create the position of Title I Summer Program Coordinator, set terms and conditions of employment as noted below and authorize posting and filling the position.

Title I Summer Program Coordinator
Effective Date: June 1, 2009 through August 7, 2009
Terms of Employment: Not to exceed 20 contractual days
Salary: Determined by the Administrators Agreement

Background Information

Board Policy 3111 – Creating A Position – states that the “School Board recognizes the need to establish positions which, when filled by competent, qualified professional staff members, will assist the Corporation in achieving the education goals set by the Board.” This policy further states that the “Board reserves the right to create new positions and provide each with a job description clearly descriptive of the duties for which the position was created and provide each with a title that conforms with the appropriate certification insofar as possible; specify the number of persons to be employed with each job category; and set the initial salary for a new position not currently covered by a valid salary schedule.” “The Board shall, upon the advice of the Superintendent, consider the advisability of creating a new position or of increasing the number of professional staff members in an existing position.” Board Policy 3120 – Employment of Professional Staff – is attached for additional information.

It is recommended that the School Board of Trustee create the position of Title I Summer Program Coordinator. This position would help to facilitate all Title I summer programming. It is the belief of the Assistant Superintendent of Human Resources that this position is vital to enable continuity in the essential programs of Title I. The responsibilities of this position would have been under the Director of Title I, but that position has been unfilled during the previous two school years. This position will be for the 2009 summer only.

An updated job description for the position of Title I Summer Program Coordinator is attached.