

**DOE Grant to Reduce Underage Drinking Evaluation
Year 2 Letter of Agreement between
Indiana University and MCCSC**

MONROE COUNTY COMMUNITY SCHOOL CORPORATION

Office of the Comptroller

315 North Drive

Bloomington, Indiana 47401

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tthrashe@mccsc.edu

SUBCONTRACT FOR THE FEDERAL ALCOHOL PREVENTION GRANT

SUBCONTRACTOR: Indiana University
ADDRESS: Indiana University, PO Box 1847, Bloomington 47402
SUBCONTRACT PERIOD: July 1, 2009-June 30, 2010
SUBCONTRACT AMOUNT: \$13,396

To assist the Monroe County Community School Corporation (MCCSC), Indiana University proposes the establishment of a formal agreement with MCCSC with the primary objective of providing MCCSC and its Department of Education's Reduce Alcohol Abuse grantees with program evaluation to assess the impact of multi-tiered approach of implementing evidence-based alcohol abuse prevention programs in secondary schools in Monroe County.

This agreement outlines the principal components of the work to be completed by the Indiana Prevention Resource Center (IPRC) at Indiana University and the fixed costs associated with the tasks and deliverables for the July 1, 2009 – June 30, 2010 period.

- Obtain, manage and report data from the following sources: Government Performance Results Act (GPRA) measures, IPRC Indiana Survey, parent and participant surveys, as well as academic performance, attendance, and graduation rates.
 - Design a parent survey for administration to approximately 400 parents of Monroe County students.
 - Onsite consultations with the evaluation team on a quarterly basis. Monthly telephone consultations with Program Director.
 - Provide required data to the U.S. Department of Education by May 1, 2009 and submit any necessary addenda. Provide a detailed written report of final process and outcomes evaluation findings to MCCSC by June 30, 2010.
 - Attend the national conference and regional grant meeting.
 - Any funds remaining unexpended at the end of the subcontract period will be returned to the Monroe County Community School Corporation by no later than June 30, 2010.
 - As indicated by signature below, it is understood that the Subcontractor has agreed to accept the terms and conditions of the subcontract as set forth above.
- MCCSC agrees to participate in the evaluation as follows:

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- Provide a copy of the grant application and access to all documents related to the grant during the project period.
- Collect all data and provide to the evaluator.
- Reimburse air travel, hotel accommodations and ground transportation expenses related to the national conference and regional grant meeting.
- Pay IPRC \$13,396 for the evaluation services in quarterly installments beginning September 30, 2009. Additional services beyond those described above may be available from the IPRC, and would require a separate letter of agreement and additional fee.

**IPRC Budget To Conduct Evaluation for MCCSC Grant to Reduce Alcohol Abuse
Contract Period July 1, 2009 - June 30, 2010 (Year 2)**

Salary

Lead Evaluator (.10FTE @ 56,788)	\$5,679
Assistant Evaluator (.05FTE @ 37,500)	\$1,875

Fringe

Lead Evaluator (.3435)	\$1,951
Assistant Evaluator (.3435)	\$644

Subtotal \$10,149

Indirect Rate \$3,248

Grand Total \$13,396

Indirects cover administrative costs, rent, utilities, telephone, local mileage, support staff, etc.

Note. Costs to travel to required national and regional Technical Assistance Conferences are not included.

_____ Date: _____

Ruth Gassman, Ph.D.
*Executive Director of the Indiana Prevention Resource Center
Applied Health Science, Indiana University*

_____ Date: _____

Jennifer Staab
*Healthy Schools Coordinator
Monroe County Community School Corporation*

_____ Date: _____

Jeannine Butler, Ph. D.
*School Board President
Monroe County Community School Corporation*

_____ Date: _____

Steven A. Martin
*Associate Vice President for Research Administration
Indiana University*

Send signed agreement and completed research agreement to Steven A. Martin, IU, Box 1847, Bloomington 47402