

MONROE COUNTY COMMUNITY SCHOOL CORPORATION
BOARD OF SCHOOL TRUSTEES
REGULAR MEETING June 16, 2009

FOR ACTION: Contract to vend meals to Hoosier Hills Career Center Childcare

RECOMMENDATION: Administration recommends approval of the contract between Hoosier Hills Career Center Childcare and MCCSC Food Service Department.

The contract between MCCSC Food Services and Hoosier Hills Childcare is to provide lunch to the students in the childcare program during the 2009-2010 school year.

**MONROE COUNTY COMMUNITY SCHOOL CORPORATION
FOOD SERVICES DEPARTMENT**

This will serve as an agreement between Hoosier Hills Career Center Childcare and Monroe County Community School Corporation (MCCSC) Food Services Department for the year 2009 - 2010 school year.

MCCSC FOOD SERVICES (VENDOR) DUTIES, ASSURANCES AND RESPONSIBILITIES

1) Menu's and Menu Planning Requirements

The food provided shall be of sufficient quantity and nutritious quality to provide for the dietary needs of each child. Menus shall be written by the vendor and approved by the childcare center at least one week in advance. All menus must follow the State Board of Health "Nutrition/Food Service Program for Day Nurseries" requirements. The menus for three to six year-old children must include the outlined items for **lunch** as specified below:

- 1.5 oz meat, poultry, fish, cheese, eggs, or other high protein food
- ¼ cup vegetable
- ½ slice bread or equivalent
- ¼ cup fruit or plain dessert
- 1 cup milk- 2%

The vendor must follow the guidelines, as specified below:

- A file of standardized recipes shall be maintained and used for the preparation of foods listed on the menus.
- Foods shall be prepared by methods, which retain nutrients, flavor, color and texture.
- Foods must be in portions relevant to age. (see above)
- Vendor shall provide Vitamin A foods 2 times a week and Vitamin C food will be provided daily.
- Milk must be provided in individual 8-oz cartons or containers.

2) Sanitation Requirements

Vendor assures that Bloomington High School North kitchen facility is adequate to prepare the meals that is the subject of this contract, and that Vendor has and shall maintain Federal, State, or Local certification for the facility in which it prepares those meals. Vendor further assures that it will meet health and sanitation requirements set for by Food Service Sanitation Requirements (410 IAC 7-20), which is incorporated and made a part of this agreement by reference.

- 3) Vendor agrees to provide the lunch meals at a per meal price of **\$2.25 per meal**. Extra milks will be billed at **.45 each**. Vendor will bill Hoosier Hills Career Center on a monthly basis and payment is due upon receipt of invoice.
- 4) Vendor will provide service on all days the MCCSC is in session. Meals will be ready for pick up at the Bloomington North Cafeteria at **11:00 a.m.** or a schedule determined by the Bloomington North Kitchen Manager and the Director of the Child Care Center.
- 5) Written menus will be provided to the Child Care center on a weekly basis.
- 6) Food will be provided in pans and Styrofoam trays for serving it to the students will be provided by vendor.

HOOSIER HILLS CAREER CENTER DUTIES, ASSURANCES AND RESPONSIBILITIES

- 7) Both parties agree that the standing number of meals is **12**. The Hoosier Hills Career Center agrees that if an increase or decrease in the number of meals provided by vendor on a daily basis is necessary they will give notice by phone to vendor no later than **9:00 a.m.** each day.
- 8) The Hoosier Hills Career Center will provide insulated containers to transport food. Pans provided by the vendor shall be rinsed out and returned to the Bloomington North Kitchen by **11:00 am** the next morning.
- 9) The Hoosier Hills Career Center will provide food utensils.
- 10) The Hoosier Hills Career Center will be responsible for serving the children and will meet the health and sanitation requirements set for by the Food Service Sanitation Requirements (410 IAC 7-20).

LENGTH OF AGREEMENT

- 11) Both parties agree that this agreement shall begin August 13, 2008 and shall terminate on May 29, 2009.
- 12) The parties agree that either party may terminate this agreement by giving written notice to the other party at least thirty (30) days prior to the date of termination.
- 13) It is further agreed that the vendor grants permission for the Childcare Center Director to observe food preparation premises without prior notification.

Hoosier Hills Career Center

Monroe County Community School Corporation

C. Edward Brown
Printed Name

Printed Name

C. Edward Brown
Signature

Signature

Director
Title

Title

6-1-09
Date

Date