

Aug. 5. 2009 2:07PM COOK INC PAYROLL

No. 6388 P. 1/4

Monroe County Community School Corporation  
Administration Center - 315 North Drive - Bloomington, IN 47401

Overnight or Out-Of-State Field Trip Approval Request

School: BHSS		Date Request Submitted: 8-6-09	
Individual(s) Requesting Trip: Varsity Volleyball - Lisa Butcher			
Position: Varsity Volleyball Coach - BHSS			
Class/Group: Varsity Volleyball Team			
Purpose of Trip: tournament starting @ 9am in Kokomo. too early to drive that morning			
Date(s) of Trip: 8/21/09 - 8/22/09			
Time of Departure from Bloomington: 4:00pm 8/21/09		Time of Return to Bloomington: 4:00pm 8/22/09	
Trip Destination: Kokomo, IN			
Transportation to be Used: Coaches / Parents			
Number of Students: 17		Number of Adults (not including bus drivers): 3	School Time Missed: None
Cost of Trip: 724.50			
Cost Per Student: -			
Funding Sources: Budget			
Will the cost prevent any student from participating if s/he does not have money to go? NO			
Is this an overnight trip? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>			
If YES, complete the following information for EACH NIGHT (continue on back if necessary):			
Name of Hotel: Hampton Inn / Suites			
Address of Hotel: 2920 S. Reed Rd Kokomo, IN 46902			
Type of Accommodations (ex: #per room, adult/student ratio per room, etc.): 2-4 Players Per Room			
How will students be monitored by chaperon(s) at night? Lisa Butcher, Kara Parker, Allison Horn and two Parents			
Rationale for Trip: We are playing in a tournament Saturday morning in Kokomo. We will play either at 9am or 9am with the 2 hour 30 min - 3 hour drive, it is too early to leave on Saturday morning.			
Lisa Butcher Signature of Teacher/Sponsor		Mark Fletcher Approval: Principal's Signature	

SUBMIT THIS FORM AND INSURANCE INFORMATION TO SUPERINTENDENT