

RECEIVED  
SEP 11 2009  
SUPERINTENDENT

**Overnight or Out-Of-State Field Trip Approval Request**


School Bloomington HS North Date Request Submitted 8/14/09  
Individual(s) Requesting Trip Ryan Gunterman  
Position Journalism Teacher  
Class/Group Newspaper and Yearbook  
Purpose of Trip Journalism Education Association National Convention  
Date(s) of Trip Nov. 11-15  
Time of Departure from Bloomington 4 p.m. Nov. 11 Time of Return to Bloomington 1 p.m. Nov. 15  
Trip Destination Washington DC  
Transportation to be Used Plane  
No. of Students 8 No. of Adults (not including bus drivers) 1 School Time Missed 2 days  
Cost of Trip approximately \$4,500  
Cost Per Student approximately \$500 per person  
Funding Sources publications advertising, fund-raising  
Will the cost prevent any student from participating if s/he does not have money to go? no  
Is this an overnight trip?  Yes  No


If YES, complete the following information for EACH NIGHT (continue on back if necessary):

Name of Hotel Marriott Wardman Park  
Address of Hotel 2600 Woodley Rd. NW, Washington DC 20008  
Type of Accommodations (ex: # per room, adult/student ratio per room, etc.) 4 students per room  
How will students be monitored by chaperon(s) at night? room checks, curfew, and convention security

Rationale for Trip: The national convention is a wonderful opportunity for journalism students to interact with peers and professionals in order to further their career in the field as well as improve the quality of their respective student publication.

(continue on back if needed)

  
\_\_\_\_\_  
Signature of Teacher/Sponsor

  
\_\_\_\_\_  
APPROVAL: Principal's Signature

**SUBMIT THIS FORM AND INSURANCE INFORMATION FORM TO SUPERINTENDENT FOR BOARD APPROVAL AT LEAST 21 DAYS PRIOR TO TRIP**