

MONROE COUNTY COMMUNITY SCHOOL CORPORATION  
BOARD OF SCHOOL TRUSTEES  
Regular Meeting, October 20, 2009

FOR DISCUSSION: Filling Board Member Vacancy

As a result of family career decisions, John Hamilton has submitted his resignation as the Board Member elected from District 5, effective October 30, 2009. The Board has thirty (30) days to fill the position and the procedure is outlined in the attached Board Bylaws regarding membership. A map showing District 5 boundaries and a copy of the application for this position are also attached. At this meeting, the Board will discuss a tentative calendar and plans for appointing a Board member from District 5.

Advertising the Position – A notice and invitation to apply for this position is placed prominently on the school system's website [[www.mccsc.edu](http://www.mccsc.edu)] and *The Herald-Times* has agreed to run a story with links to the Bylaws, map and application.

Tentative Calendar

- (1) Applications are due by November 1<sup>st</sup>
- (2) Applications will be copied (or scanned) and sent to all Board members
- (3) Develop list of questions for interview
- (4) Executive Session will be scheduled to develop a list of candidates (reduce the list of applicants to not fewer than three, unless there are fewer than three prospective appointees) for interview and talk about questions to ask in interviews (Executive Session on Thursday, November 5?)
- (5) Interview candidates in open Work Session (week of November 16 – possibly Thursday, November 19?)
- (6) Following Interviews, the Board will meet in Executive Session to reconsider the list of applicants (same night)
- (7) Appoint Board member in public meeting (special or regular – possibly make appointment at regular meeting on December 1<sup>st</sup>)
- (8) Oath of office administered (either on December 1 or December 15 meeting?)