FOR ACTION: Create School Psychologist Intern, Set Terms and Conditions, and Authorize Filling the Position

Recommendation

It is recommended that the Board create the position of School Psychologist Intern, set terms and conditions of employment as noted below and authorize filling the position:

School Psychologist Intern
Effective Date: 2010-2011 School Year
Terms of Employment: 185 days
Salary: $10,000.00 plus mileage

Background Information

Board Policy 3111 – Creating A Position – states that the “School Board recognizes the need to establish positions which, when filled by competent, qualified professional staff members, will assist the Corporation in achieving the education goals set by the Board.” This policy further states that the “Board reserves the right to create new positions and provide each with a job description clearly descriptive of the duties for which the position was created and provide each with a title that conforms with the appropriate certification insofar as possible; specify the number of persons to be employed with each job category; and set the initial salary for a new position not currently covered by a valid salary schedule.” “The Board shall, upon the advice of the Superintendent, consider the advisability of creating a new position or of increasing the number of professional staff members in an existing position.” Board Policy 3120 – Employment of Professional Staff – is attached for additional information.

MCCSC has the opportunity to hire a doctoral level school psychology intern for the 2010-2011 school year. Because the school corporation is under a ‘corrective action’ mandate from the Indiana Department of Education regarding the completion rate for initial referrals, this intern will provide the help needed to complete those referrals as procedures are developed for the future. The needs to be addressed are described in the attached job description. [Note: On March 24, 2009 the Board approved creating and filling this position for the 2009-2010 school year. The job description has not changed; however, stimulus money is used to fund this position and the recommendation is to continue the internship for an additional year.]
QUALIFICATIONS
Doctoral Candidate in School Psychology from an accredited college or university

REPORTS TO
Director of Special Education
Doctoral Level School Psychologist

POSITION GOAL
Provide, under the direction of a doctoral level school psychologist, assessment, consultation, intervention and research activities in the schools, as outlined in the Council of Directors of School Psychology Programs (CDSPP) Internship Guidelines and the Indiana University Addendum to the CDSPP Internship Guidelines.

PERFORMANCE RESPONSIBILITIES
1. Conducts study of pupils to determine their needs through individual and group procedures which include: maintenance of referral; record keeping and reporting systems; use of formal and informal assessment instruments; individual and group observations; review of developmental histories; and conferencing with staff, parents, etc.

2. Strives to develop, implement and follow-up psycho-education intervention programs.

3. Provides individual/group counseling and consulting services to staff and parents.

4. Provides, develops and/or participates in formal in-service training programs, serves on formal and informal committees involving system-wide programs, and shares in responsibility for developing, coordinating and supervising system-wide preventive and remedial mental health programs.

5. Communicates with and interacts with community agencies, both within and without the school as an active participant, consultant, speaker or referee.

6. Determines the needs of pupils through individual evaluation.

7. Provides direct services to students (counseling, therapy) and recommends appropriate services, in view of the expertise of staff, in the student’s IEP.

8. Consults with teachers regarding appropriate instructional and behavioral interventions.

Work Year/Compensation
The work year will consist of the same number of days, sick days and personal days per school year as a School Psychologist. The compensation will be $10,000 for the school year. Mileage will be reimbursed at the same rate and under the same conditions as other employees. No other benefits are included.

Approved 3/24/09
CREATING A POSITION

The School Board recognizes the need to establish positions which, when filled by competent, qualified professional staff members, will assist the Corporation in achieving the education goals set by the Board. The Corporation employs only U.S. citizens and others lawfully authorized to work in the United States.

The Superintendent shall verify all new full time and part-time employees’ right to work in the United States according to the Federal Immigration Reform and Control Act of 1986.

The Board reserves the right to:

A. create new positions, and provide each with a job description clearly descriptive of the duties for which the position was created, and provide each with a title that conforms with the appropriate certification insofar as possible;

B. specify the number of persons to be employed with each job category;

C. set the initial salary for a new position not currently covered by a valid salary schedule.

The Board shall, upon the advice of the Superintendent, consider the advisability of creating a new position or of increasing the number of professional staff members in an existing position.

I.C. 20-26-5-4

Approved by the Board 7/15/91
{Code citation updated 1/3/07}