To assist the Monroe County Community School Corporation (MCCSC), Indiana University proposes the establishment of a formal agreement with MCCSC with the primary objective of providing MCCSC and its Department of Education’s Reduce Alcohol Abuse grantees with program evaluation to assess the impact of multi-tiered approach of implementing evidence-based alcohol abuse prevention programs in secondary schools in Monroe County.

This agreement outlines the principal components of the work to be completed by the Indiana Prevention Resource Center (IPRC) at Indiana University and the fixed costs associated with the tasks and deliverables for the July 1, 2010 – June 30, 2011 period.

IPRC agrees to provide the following evaluation services during the grant period of July 1, 2010 through June 30, 2011:

- Obtain, manage and report data from the following sources: Government Performance Results Act (GPRA) measures, IPRC Indiana Survey, parent and participant surveys, as well as academic performance, attendance, and graduation rates.

- Design a parent survey for administration to approximately 400 parents of Monroe County students.

- Onsite consultations with the evaluation team on a quarterly basis. Monthly telephone consultations with Program Director.

- Provide required data to the U.S. Department of Education by May 1, 2010 and submit any necessary addenda. Provide a detailed written report of final process and outcomes evaluation findings to MCCSC by June 30, 2011.

- Attend the national conference and regional grant meeting.

MCCSC agrees to participate in the evaluation as follows:

- Provide a copy of the grant application and access to all documents related to the grant during the project period.

- Collect all data and provide to the evaluator.

- Reimburse air travel, hotel accommodations and ground transportation expenses related to the national conference and regional grant meeting.

- Pay IPRC $13,396 for the evaluation services in quarterly installments beginning September 30, 2010. Additional services beyond those described above may be available from the IPRC, and would require a separate letter of agreement and additional fee.
IPRC Budget To Conduct Evaluation for MCCSC Grant to Reduce Alcohol Abuse

Contract Period: July 1, 2010 - June 30, 2011 (Year 3)

Salary

- Lead Evaluator (.10FTE @ 56,788) $5,679
- Assistant Evaluator (.05FTE @ 37,500) $1,875

Fringe

- Lead Evaluator (.3435) $1,951
- Assistant Evaluator (.3435) $644

Subtotal $10,149

Indirect Rate $3,248

Grand Total $13,396

Indirects cover administrative costs, rent, utilities, telephone, local mileage, support staff, etc.

Note. Costs to travel to required national and regional Technical Assistance Conferences are not included.

________________________________________________ Date: 3-3-10 __________
Ruth Gassman, Ph.D.
Executive Director of the Indiana Prevention Resource Center
Applied Health Science, Indiana University

________________________________________________ Date: __________________
Jennifer Staab
Healthy Schools Coordinator
Monroe County Community School Corporation

________________________________________________ Date: __________________
J.T. Coopman, Ph D.
Superintendent
Monroe County Community School Corporation

________________________________________________ Date: __________________
Steven A. Martin
Associate Vice President for Research Administration
Indiana University

Send signed agreement and completed research agreement to Steven A. Martin, IU, Box 1847, Bloomington 47402